

Martletwy Community Council
Clerk: Mrs Lizzie Lesnianski
Bramley Lodge, Landshipping, Narberth SA67 8BG
Tel: 01834 891488 Email: martletwycommcouncil@gmail.com
Minutes of an Ordinary meeting of Martletwy Community Council
held Monday 14th May 2018 at Lawrenny Village Hall at 7.30pm

Present: Michael Carpenter (Vice Chairman); Phil Davies, Philip Eynon, Mike Lewis, (Councillors); L Lesnianski (Clerk)

Apologies: David Cole (Chairman); Diane Clements (County Councillor)

18/041 Minutes of previous meeting: The Minutes of the April Ordinary Meeting were unanimously accepted by Council, and signed by the Vice Chairman as a true & accurate record.

18/042 Matters arising:

Historic Local Place Names: Chairman Eynon reported he is awaiting further information from three maps out in the community. Further reports at next meeting.

Adopt-a-Kiosk: Clerk to email BT for a progress report on the removal of equipment from the kiosks. It was discussed Western Power will not progress action prior to this.

Defibrillators: Are awaiting responses as noted above.

Martletwy History Board: Vice Chairman Carpenter reported he had supplied Cty Cllr Clements with the text from the board in Martletwy. It is his understanding Cty Cllr Clement's to seek estimates for the work, including translation into Welsh.

Casual Vacancy: Clerk will begin the process of filling the Casual Vacancy left by the resignation and immediate departure of Cllr Williams.

Declaration of Interests: Clerk received Declaration of Interest from Vice Chair Carpenter. Furnished Councillors with paper copy to complete for next meeting.

GDPR: Clerk reported to Community Council. The new Data Protection Act 2018 does not require small public bodies to appoint a Data Protection Officer. Privacy Notice will be required. Forward to next meeting.

18/043 Planning

a. Applications Received:

NP/18/0196/FUL – Caravan 42, Lawrenny Quay Caravan Park, Lawrenny SA68 OPR. Councillors offered no comment to this application. Agree in principle.

18/0051/MN – Bottom Yard, Cott Lane, Martletwy SA687 8AD. Application for extension to time. Application was unanimously agreed in principle. It was noted Pembrokeshire Council should be wary of approving any future applications. Clerk to report to local authority planning team.

b. Notification Received:

17/1247/DC – Bluestone Resort, Canaston Wood. Discharge of Condition 8. Approved.

17/1157/PA – Oakfields, Narberth, SA67 8AH. Retrospective Application. Approved.

c. Other Matters:

Allocations Update. Lawrenny Eco Village. S106 agreement regarding removal of farm buildings. PCC & PCNP LDP. Continues to seek suitable sites.

18/044: Highway Matters

a. Pembrokeshire County Council. Off Street Parking. New Charges. Councillors made aware.

b. New Matters Arising

i. Potholesx2. Moneybank Hill. Adjacent to each other. Council concerned for cyclist and pedestrian safety.

ii. Highway between Pryce Moor, Martletwy & Whitlow Hill, Landshipping. Surface of highway/grass verge. Damaged by large agricultural vehicles. Very large ruts at edge of highway surface.

iii. Pothole. Between Wayside and Highway View. Clerk to report to PCC.

Clerk to report all matters to Highways Maintenance Department at Pembrokeshire County Council.

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18/045: Finances:

- a. Annual Audit. Clerk confirmed Audit paperwork has been received from National Audit Wales. Will commence with the Audit. Clerk to report at next meeting.
- b. Funding: Clerk reminded Council of the invitation to attend the presentation by Pembrokeshire County Council on the Enhancing Pembrokeshire Grant. Vice Chairman Michael Carpenter volunteered to attend.
- c. Charitable Donations. Councillors unanimously agreed it would be a fitting tribute to the late Cllr Gill Williams if one of her favourite charities was chosen for a donation this year. Clerk to email Chairman Cole to ask him to seek options from her family. Forwarded to next meeting.
- d. Insurance Renewal. Clerk confirmed Zurich Insurance annual renewal is now falling due. Will bring paperwork to next meeting.
- e. Precept Payment. Clerk presented remittance advice for the latest precept payment. Vice Chairman Carpenter signed to confirm receipt.
- f. Clerk's Salary. Clerk confirmed the National Pay Scales have changed. The Clerk's salary hourly rate has increased. Community Councillors unanimously agreed on the increase. Clerk presented updated Contract of Employment. Signed and dated by Vice Chairman Carpenter.

18/046: Councillor/Clerk Training. None reported.

18/047: Meetings Attended by Community Councillors/Clerk.

Clerk reported on the recent Stakeholders Meeting of the Hywel Dda NHS Big Change Consultation. Reported the key facts of the 3 proposals and distributed the information provided. Recommended Councillors complete the questionnaire and encourage the community to do so as this is the singular biggest change in the NHS in Wales for over a decade.

18/048: Correspondence Received:

- a. Pembrokeshire Coastal Forum. Newsletter
- b. Arts Council Wales. Innovative use of community spaces. Councillor Eynon suggested sending it to the Committee of the Lawrenny Village Hall as it may be a good idea for a fundraiser.
- c. Planed. Community Forum Network - Hold the date. Email from Planed asking to hold 25th June for a Community Forum meeting in Crundale. Clerk will report when further information is received.

18/049: Communication:

Hywel Dda. NHS Wales. Big Change. Clerk distributed the correspondence and information received to Councillors.

18/040: Date of Next Meeting. Monday 4th June 2018 at 7.30pm. Venue to be confirmed.

Meeting declared closed at 8.50pm.

Signed:.....



Date:.....

